

CGCPO Scrip Fundraising Program Instructions

March 20, 2012

1. Center Grove Choir Parent Organization has established an account with Great Lakes Scrip Company to offer prepaid debit cards to families who will receive a rebate for their Child's choir account for every \$ spent.
2. The program is available to the fund raising choirs: Sound System, Debtones, CG Singers, and Surround Sound.
3. Debit cards, e-cards (scripnow!), and reloadable cards (debit cards that can be reloaded on-line) can be purchased at face value from hundreds of stores. Sample stores and rebate values (as a %) include,
 - a. American Eagle (9),Applebees (10),Bed, bath beyond(7), Best buy(3), Bob Evans(10), DSW(9), Dick's Sporting goods(8), GFS(4),Sams Club(2), Home Depot(4), J. Crew(13), JCPenney(5), Lowes(6), Macy's(10), Meijer(3),Menards(3),O'Charley's(13),Olive Garden(9),Shell(2.5),Sunglass Hut(12),Target(2),Walmart (2)
4. How does it work?
 - a. Families create online accounts at www.shopwithscrip.com and all orders are made directly on-line. You can buy cards for relatives/friends via your account but payment must come from the Student family.
 - b. Debit Cards Orders
 - i. Debit card orders are due on the 2nd and 4th Monday of each month.
 - ii. Checks to CGCPO should be placed in the white box To: Dave Klimes by the 2nd or 4th Monday
 - iii. Cards will be available for pick up by Student's in the choir room during STAR period on the following Monday (or next open school day).
 - iv. Parents must provide permission for Student pickup or they must arrange pick-up with the coordinator (please complete page 2 and submit with your first check.
 - v. If you choose not to have cards delivered to your child then contact the program coordinator to make alternative arrangements.
 - c. e-cards (scripnow!) or reloadable cards
 - i. These are not available for all vendors, but are more flexible and convenient
 - ii. e-cards (scripnow!) are paper certificates sent via email directly to the buyer
 - iii. Reloadable cards enable "credit" to be added to a existing debit cards initially purchased per 5b
 - iv. Unfortunately these orders are not instantaneously filled but will be available once "cleared" by the coordinator. The coordinator will "clear" these orders as soon as practical.
 - v. Checks for scripnow! and reloadable cards To "CGCPO" should be placed in the white box To: Dave Klimes the business day after you place your order, or by alternative arrangements with the coordinator.
 - vi. If you have an immediate need to fill a scripnow! or reloadable card you can contact the coordinator directly to request quicker "clearing" (i.e. arranging immediate payment)
5. To open an account today, follow the instructions below:
 - a. Go to www.shopwithscrip.com
 - b. On the upper left side select "create an account" in the green family sign up box
 - i. We suggest you use your email address for user ID
 - ii. Enter your student's first and last name
 - iii. Enter their choir teacher's last name (e.g. Pratt, Dice)
 - iv. When asked, enter the **enrollment code: B1A8F9B332165**. This will link you to the Center Grove Choir Parent Organization account an enable us to track your rebates for your student.
 - c. Periodic specials are offered so explore the website and see what is appealing to you.
6. Please contact Dave Klimes, program coordinator, at 422-5690, or dlklimes@embarqmail.com with any questions or assistance in getting set up. If Dave is not available the backup coordinator is John Sturm who can be reached at 696-9031, or jwsturm@comcast.net .

Scrip Program Student Delivery Authorization

I authorize, by my signature below, the CGCPO Scrip Program Coordinator to give my Scrip order to my son/daughter, _____, to take home. I understand that the Scrip Coordinator will require a signature of the student at the time of delivery acknowledging receipt of the order and that the responsibility to deliver the order home to the Authorizing Parent/Guardian thus relinquishing ownership from the Scrip coordinator to the student at that time. I hereby release the Scrip Coordinator from further responsibility upon signature of the student.

This authorization remains in effect until canceled in writing to the Scrip Coordinator.

Authorizing Parent/Guardian

Date

Printed Name