

HEALTH FORM
CENTER GROVE CHOIRS

YOU MUST ATTACH A COPY OF YOUR HEALTH CARD TO THE BACK OF THIS FORM

NAME: LAST _____ FIRST _____
GRADE _____ ADDRESS: _____
CITY: _____ ZIP _____
SEX: M _____ F _____ HOME TELEPHONE _____
PARENTS/LEGAL GUARDIAN _____

EMERGENCY NUMBERS

FATHER	HOME _____	WORK _____	CELL _____
MOTHER	HOME _____	WORK _____	CELL _____
GUARDIAN	HOME _____	WORK _____	CELL _____
OTHER	HOME _____	WORK _____	CELL _____

HEALTH HISTORY:

Date of last physical exam: _____

Do you have Asthma? yes ___ no ___ If yes, do you use an inhaler/Nebulizer or both? _____

Are you Diabetic? yes ___ no ___

Do you have food allergies? yes ___ no ___ If yes, what is the food and what type of reaction do you have?

Do you have an epi-pen? yes ___ no ___

List any other allergies you have i.e. Medications, environmental, etc. _____

Do you or have you ever had seizures? yes ___ no ___ If yes, please list the medications you are currently on:

Have you or any member of your immediate family ever had a reaction to anesthesia? yes ___ no ___

If yes, please explain: _____

Have you had any serious illness of operation in the last 6 months? yes ___ no ___ If yes, please explain:

Have you ever had any of the following: (Please check all that apply)

_____ High or low blood pressure	_____ Ulcers	_____ Fainting/Hyperventilating
_____ Orthopedic pins	_____ Migraines	_____ Anemia/Bleeding Disorder
_____ Hypoglycemia (low blood sugar)		

Family Physicians: _____ Phone: _____

IN CASE OF AN ACCIDENT OR SERIOUS ILLNESS, I HEREBY GIVE PERMISSION FOR ABOVE NAMED STUDENT TO BE TREATED BY MEDICAL PERSONEL. OVER THE COUNTER DRUGS MAY BE GIVEN AS DEEMED NECESSARY BY THE LICENSED NURSE. I HEREBY RELEASE AND HOLD HARMLESS THE CENTER GROVE CHOIR AND THE CENTER GROVE COMMUNITY SCHOOL CORPORATION FROM ALL LIABILITY RELATED TO ALL SUCH TREATMENT BY ANY AND ALL MEDICAL PROFESSIONALS.

SIGNATURE OF PARENT/LEGAL GUARDIAN _____

DATE _____

INSURANCE COMPANY _____

POLICY NUMBER _____

GROUP PLAN NO _____

BENEFIT CODE _____

**CHOIR PARENT ORGANIZATION
VOLUNTEER SIGN-UP**

The choral department at Center Grove High School is in need of assistance from student parents for the 2008-2009 school year. We are in need of committee members and coordinators alike to volunteer their time and support the efforts of CGHS in providing our students with an outstanding choral musical experience. Please complete the volunteer checklist below by marking all areas that you feel you have the time and talent with which to assist. In September we will conduct a general CPO meeting at which time the coordinators will be introduced and the volunteer list will be distributed. Please fill out all information below completely so that correct information will be listed on the volunteer list.

Parent/Guardian's Name: _____

Student's Name: _____

Home Phone: _____ Home E-Mail: _____

Work Phone: _____ Work E-Mail: _____

Cell Phone: _____

Parent/Guardian's occupation(s): _____

Are you available during school hours? Yes No

If yes, please list days and times. _____

Please check the boxes below of all that apply to your willingness to support the choirs.

Job Description	I am willing to coordinate	I am willing to be on this Committee
Alumni Committee		
Best of the Midwest		
Chaperone Committee		
Cookie Coordinator		
Costume Committee		
- Machine sewing		
- Hand sewing		
Hospitality Committee		
Madrigal Committee		
Make Up & Hair Committee		
Nurses		
Patron Committee		
Publicity Committee		
Spirit Coordinator		
Student Hospitality Coordinator		
Tech/Prop Construction		
Trip Coordinator		
Student Hospitality Committee		
Ways and Means Events/Fund.		
-Breakfast Show		
-Madrigal Dinner		
-Christmas Concert		
-PreContest Show		
-Showcase of Champions		
-Spring Spectacular		
-Mike's Express Carwash		
-Grocery Cards		

*Note- All parents and students are expected to assist in filling volunteer positions needed for The Best of the Midwest. If you are willing to chair a committee, please indicate so in the survey.

ALUMNI COORDINATOR & COMMITTEE

This is a committee that will be charged with forming an organization to keep Alumni informed and involved in the Department past their tenure in the program. The Alumni Committee should provide a newsletter to an ever-developing address database of former members of Sound System, Debtone, Surround Sound and CG Singers, their Tech Crews and Instrumental Combos. The Coordinator of the Alumni Committee will report to Mr. Pratt for Board representation.

BEST OF THE MIDWEST COORDINATOR & COMMITTEE

Committees will be set up and your participation will be required in the event. In two days of hosting this event, we raise nearly \$30,000. It is the single biggest fundraiser we do and it takes everybody to make it successful. The Best of the Midwest is held in February.

CHAPERONE COORDINATOR & COMMITTEE

The Chaperone Coordinator is in charge of securing parental/adult chaperones for contests, trips, and overnight events. We need each parent who is able to help in this capacity to do so. We tend to have the same parents each week helping in the task of taking responsibility for your children. Please try to volunteer at least one Saturday as a chaperone if it is possible. The Chaperone Coordinator reports to the Vice President for Board representation.

COOKIE COORDINATOR

The Cookie Coordinator is charged with the ordering and providing cookies at important functions in which the Choir will either be performing or should be represented. Cookies are a nice and easy way of fundraising money. The Cookie Coordinator reports to the CPO Ways and Means Funding Board Member Board for Board representation.

COSTUME COMMITTEE

Terri Landwerlen and Melanie Norman are our Costume Coordinators. They will need assistance in constructing outfits and assisting with minor alterations. We are in need of parents who sew both by hand and on a machine. Costuming for all of the competitive choirs is a considerably large job and we need as many people as possible to help with this committee. The costume committee reports to Mr. Pratt and Mrs. Dice for Board representation.

EVENT COORDINATORS

The event coordinators are responsible for the smooth running of concerts and other events. The Coordinators take care of organizing the tickets, programs, and other logistical items. We need a coordinator for The Breakfast Show, The Holiday Concert, The Pre-Contest Show, Spring Spectacular, and any special concerts that may happen, The Coordinators of these events are to report to the CPO Ways and Means Event Board Member for Board representation.

GROCERY CERTIFICATE COORDINATOR

We encourage you all to become involved in this program as it benefits your pocket books directly!! The Grocery Certificate Coordinator reports to the Treasurer for Board representation.

HOSPITALITY COORDINATOR & COMMITTEE

The Hospitality Coordinator is in charge of making sure the CPO is well represented. Hospitality includes preparing special gifts for clinicians and/or choreographers, and working closely with Best of the Midwest to secure hotel accommodations for our judges. The Hospitality Coordinator will report to the CPO President for Board representation.

MADRIGAL COORDINATOR & COMMITTEE

The Madrigal Dinner is hosted by CG Singers and The Counterpoints. Committees will be formed to assist the planning and execution of the event. The Madrigal Coordinators report to the Vice President for Board representation.

MAKE UP & HAIR COMMITTEE

Terri Landwerlen is our Hair Coordinator. She will need assistance with helping both girls and boys prep for stage. Traditionally, these moms have traveled with the groups to contests. These moms have assisted with hair and make-up and other cosmetic needs at performance venues. The Hair Coordinator reports to Mr. Pratt and Mrs. Dice for Board representation.

NURSE

We are in need of nurses who can travel with us to each competition. This person needs to travel with the groups and carry the medical release forms to each venue. The nurse will report to Mr. Pratt and Mrs. Dice for Board representation.

PATRON COORDINATOR(S) & COMMITTEE

The idea behind the patron program is to fundraise money through a partnership with local businesses. In exchange of a donation of either cash or in-kind services, the Choral Department provides publicity services throughout the school year to each business. This is a program that may provide many potential outlets for the Choral Organization. The Coordinators report to Mr. Pratt and Mrs. Dice for Board representation.

PUBLICITY COORDINATOR & COMMITTEE

It is the responsibility of the Publicity Coordinator and the Committee to send out press releases, be in contact with local newspapers, radio stations, and television stations. This committee should work closely with the Patron Committee to ensure fulfillment of commitments made to Patron Organizations. In addition, the committee should make items available on the website. The Publicity Coordinator reports to Mr. Pratt and Mrs. Dice for Board representation.

SPIRIT COORDINATOR

We are in need of a couple of parents who are able to coordinate the sale of spirit wear, car decals, and yard signs at the beginning of each year. The spirit coordinator will need to work with company managers and well as the directors to establish appropriate attire. The spirit coordinator will be in charge of collecting orders and money and then distributing orders to students and parents. The spirit coordinator will report to Mrs. Dice and Mr. Pratt for Board representation.

STUDENT HOSPITALITY COORDINATOR

We are in need of one Mom or Dad per competitive choir, to be the student hospitality coordinator. The coordinator for each group will organize all meals and snacks that are needed for long rehearsal evenings. The coordinator will also organize goodie bags for students to take to and from the contest. As stated before, one parent to head each group is needed. Coordinators report to the CPO Secretary for Board representation.

TECHNICAL DIRECTOR, TECH DADS AND TECH MOMS

In the process of putting together the competition shows, we are in need of parents who help out with building the set, and assisting getting it to and from stage. We would like one parent representative from each show choir to serve as the lead parent for the technical needs of that group. The Technical Director reports to Mr. Pratt and Mrs. Dice for Board representation.

TRIP COORDINATOR

The Trip Coordinator(s) works with Mr. Pratt and Mrs. Dice to set-up the logistics of overnight travel. The Trip Coordinator sets up and takes care of arranging transportation, payment schedules, rooming concerns, administrative needs, trip expectations, and an itinerary. Information to parents, students, and the Board is essential and constant communication with Mr. Pratt and Mrs. Dice is needed. The Trip Coordinator will report to the CPO President for Board representation.

WEBSITE EXPLANATION

The website is for information purposes. Matt Murray is our Webmaster.

Extra/Co-Curricular Drug-Alcohol-Tobacco Policy

Rule #1:

Do not use or possess any controlled substances, drug paraphernalia, alcohol, or any tobacco products.

Rule #2:

Do not be in attendance at any gathering where there is unlawful use of controlled substances, drug paraphernalia, alcohol, or any tobacco products.

** This policy becomes effective once the Center Grove High School ECCDAT form has been signed and received in the Music Office. It is in effect from that point forward 24 hours a day, 7 days a week, 365 days a year, until graduation. By signing the ECCDAT form, parents authorize Center Grove High School to obtain information from police agencies, the probation department, or any other certified source, including CGHS personnel, regarding the events leading up to an arrest, the filing of charges, or any police contact for an act which would be in violation of the stated rules of the Extra/Co-Curricular Drug-Alcohol-Tobacco Policy. Students in the music program are also required to enroll in the Center Grove Random Drug Testing Program.

General Extra/Co-Curricular Program Regulations: Participation in extra/co-curricular activities is a privilege extended to individuals who have the physical ability to perform and the moral character to conduct themselves in the proper manner. When students choose to participate in extra/co-curricular activities, they place themselves in the public eye. Participants are expected to behave at all times in a manner that portrays a positive image of them, the activities they belong to and the school they represent. These rules, regulations, and penalties are set forth for CGHS extra/co-curricular activities and are in effect year round.

Social Function Expectations: Student-performers are expected to leave social events immediately where the illegal use of controlled substances, drug paraphernalia, alcohol, or any tobacco products is permitted by the host. Failure to do so implies guilt, and violators will be dealt with according to the policy.

Consequences of Drug-Alcohol-Tobacco Policy Violations

ECCDAT Forms are required for participation in all music department ensembles

Rule #1:

Do not use or possess any controlled substances, drug paraphernalia, alcohol, or any tobacco products.

Rule #2:

Do not be in attendance at any gathering where there is unlawful use of controlled substances, drug paraphernalia, alcohol, or any tobacco products.

1. **1st-Violation** (All music students are considered in-season from the date of audition or first rehearsal, whichever comes first, through the end of the following school year.)

A. Rule #1:

The student-performer will be withheld from 25% of the total performances of the school year. This will carry into the following school year for all underclassman. In addition, eligibility for membership in an ensemble and ability to travel with that ensemble will be reviewed by the director(s). Driving privileges will be suspended for 90 school days. For the student-performer to be eligible for future participation, the student-performer will be required to submit to a drug screen at the school, at the student's expense, and attend two (2) school sponsored educational awareness counseling sessions at the school, at the student's expense. The student-performer will be required to attend all performances that take place during their suspension and complete a critique of the performance as stipulated by the director(s) as a concert replacement assignment.

B. Rule #2: The student-performer will be withheld from 10% of the total performances of the school year. This will carry into the following school year for all underclassman. In addition, eligibility for membership in an ensemble and ability to travel with that ensemble will be reviewed by the director(s). Driving privileges will be suspended for 45 school days. For the student-performer to be eligible for participation, the student-performer will be required to submit to a drug screen at the school, at the student's expense, and attend one (1) school sponsored educational awareness counseling session, at the student's expense. The student-performer

Extra/Co-Curricular Drug-Alcohol-Tobacco Policy

will be required to attend all performances that take place during their suspension and complete a critique of the performance as stipulated by the directors as a concert replacement assignment.

2. 2nd Violation

A. **Rule #1:** Driving privileges will be suspended for 180 school days. During this time, the student will not be allowed to practice, perform or compete in any Music Department activities for one calendar year from the date of the violation. For the student-performer to be eligible for future participation, the student-performer will be required to submit to another drug screen to the school, at the student's expense, and attend four (4) educational awareness counseling sessions at the school, at the student's expense. The student-performer will be required to complete assignments as stipulated by the director(s).

B. **Rule #2:** Driving privileges will be suspended for 90 school days and the student-performer will be withheld 25% of the total performances of the school year. This will carry into the following school year for all underclassman. In addition, eligibility for membership in an ensemble and ability to travel with that ensemble will be reviewed by the director(s). For the student-performer to be eligible for future participation, the student-performer will be required to submit to another drug screen at the school, at the student's expense, and attend two (2) educational awareness counseling sessions at the school, at the student's expense. The student-performer will be required to attend all performances that take place during their suspension and complete a critique of the performance as stipulated by the directors as a concert replacement assignment.

Definitions/Appeals

Conduct Rules: Any misconduct, theft, vandalism or other act which reflects discredit on the school is subject to disciplinary actions. This rule applies to all situations, whether extra/co-curricular, school related, or non-school related.

Any student participant convicted of a felony at any time shall be excluded from participation for one full year from the time of conviction. Conviction of a misdemeanor shall be subject to suspension from 25% of the total performances for the school year. The second or succeeding offense will bring a music suspension for one calendar year from the date of the violation. Continuation in a music ensemble until conviction is contingent upon the decision of the director(s). The performer will not be allowed to begin participation until after the penalty is served.

Attendance: To be eligible to practice or compete on a given day, a co/extra-curricular participant must be in class by 9:00am.

Due Process: Performers who have been penalized for violation of any rules have the right to a hearing. A student performer who desires a hearing must submit a letter to an Assistant Principal, within 5 calendar days, requesting that a hearing be held. An Assistant Principal will establish a time and place for the hearing. The finding of the hearing committee may be appealed to the high school Principal. This committee shall review both procedure and appropriateness of penalty. The Assistant Principal will chair the hearing. Other members of the committees will include a Choral, Band or Orchestra Director (not the director of the activity), 2 teachers not associated with the activity in questions, and the student's counselor.

Appeal to the Principal: The Principal shall serve as the FINAL step in the appeals process.

By signing below I understand and accept the terms of the Extra/Co-Curricular Drug-Alcohol-Tobacco Policy as set forth by the Center Grove High School Music Department.

X

Student's Signature

X

Parent's Signature